



Universal Process Maps Pre-Award v 4.27

Last Updated: March 4, 2020

- UNI-1 Create RFA, Post Application Package Overview
- UNI-2 Applications and Review Event Overview
- UNI-3 Prepare Applications for Funding Overview

For a step by step tutorial of this process map, please reference the following:

https://www.corporateservices.noaa.gov/grantsonline/Documents/Universal_RFA_Creation.pdf

https://www.corporateservices.noaa.gov/grantsonline/Documents/Universal_Application_Processing.pdf



Federal Employee (including GMD)



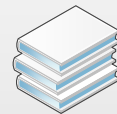
Grants Online Document

Grants Online Hard Stop Codes

- HS = "Vendor and Funding"
- HSP = "Vendor and Funding – POST"
- HSFP = "Funding Only - POST"
- HSV = "Vendor Only"
- HSF = "Funding Only"



Grantee



Multiple Grants Online Documents



"Interface" User

VV = Vendor Transaction – Validate

VC = Vendor Transaction - Create

P = Procurement Request Transaction

O = Obligation Transaction

C = Closeout Transaction

SN = SF-270 – Non-ASAP Transaction

SA = SF-270 – ASAP Transaction



CBS Interface Task



Reviewers



Process Step



Notification

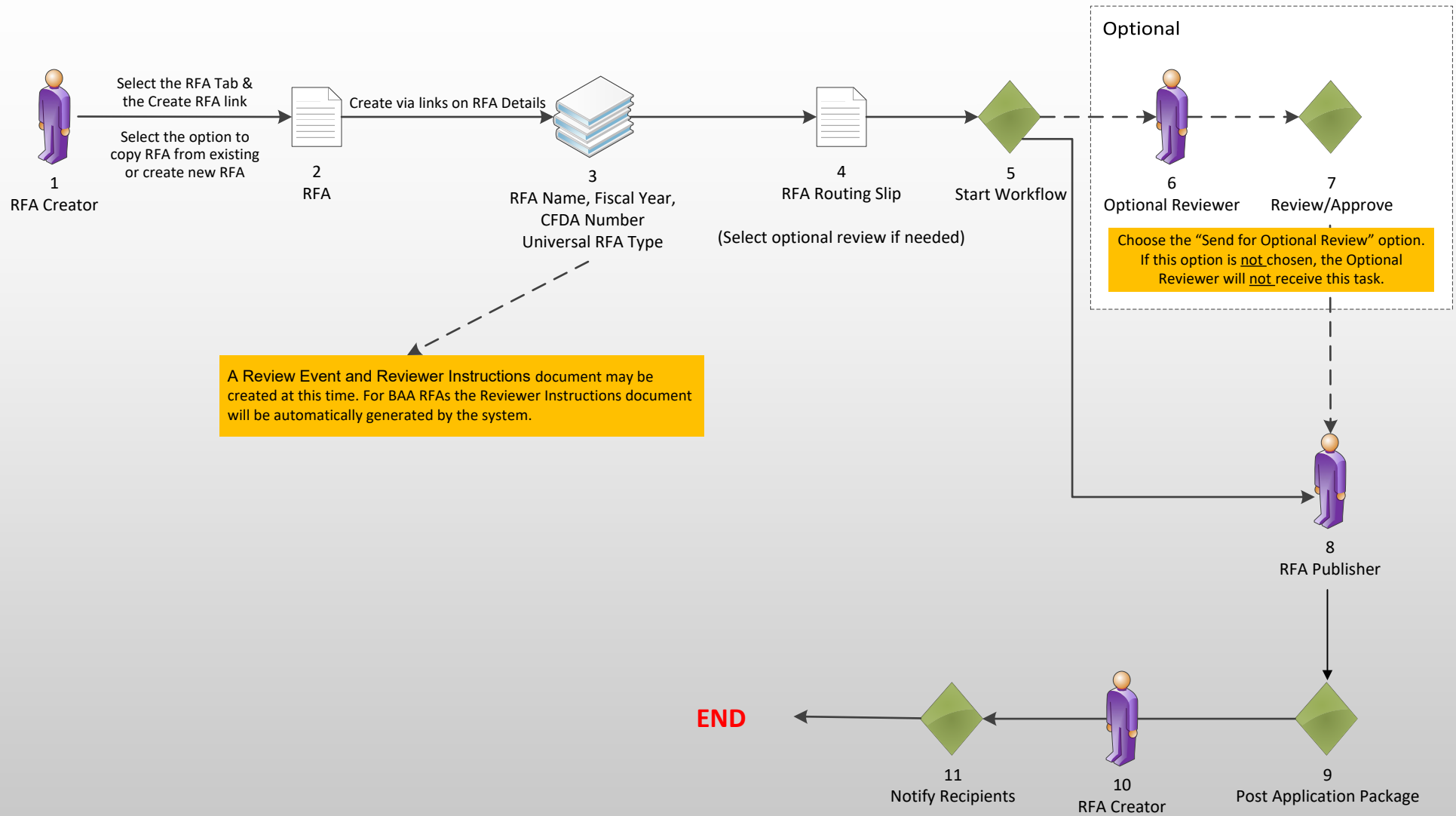


Important Note

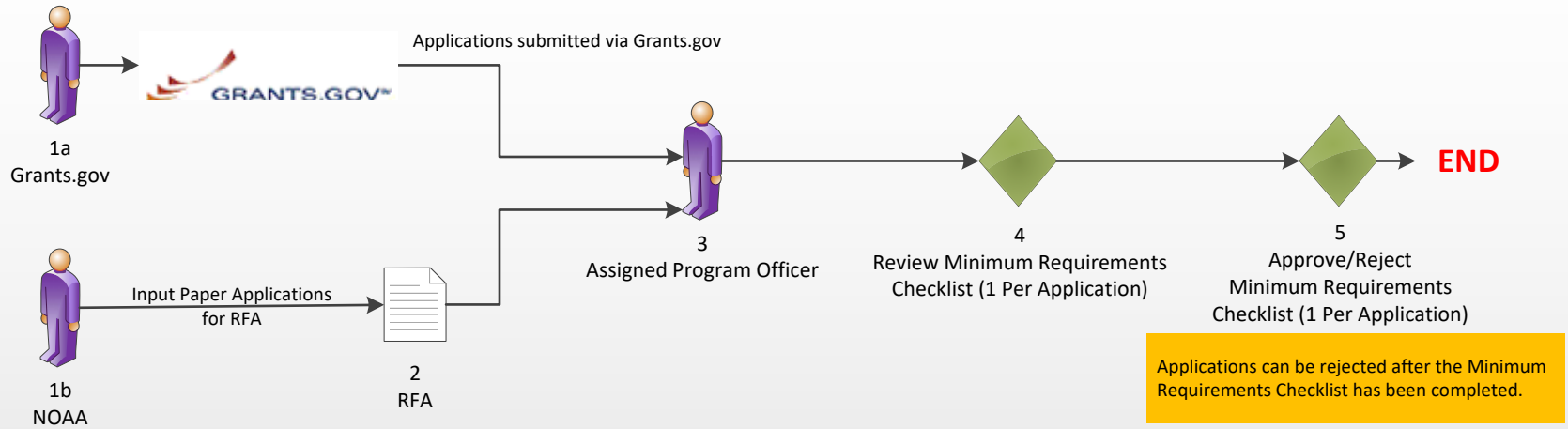
Create RFA, Post Application Package Overview (UNI-1)

March 4, 2020

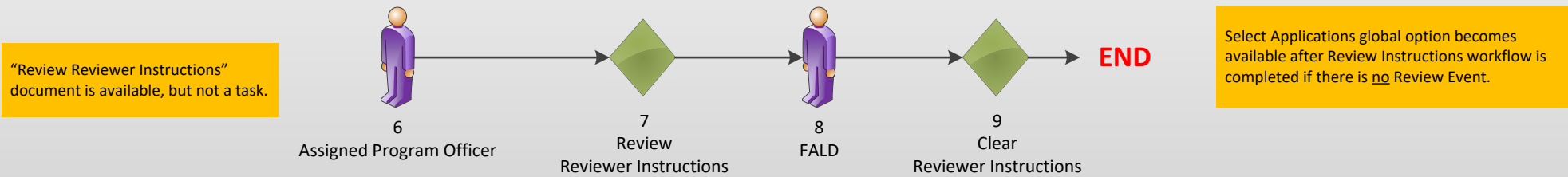
Version 4.27



Receive applications



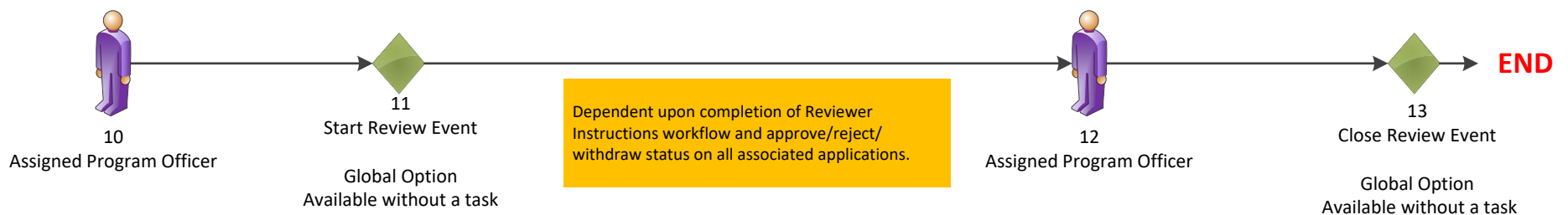
Review Reviewer Instructions



Review Event Workflow

Only if Review Event Exists

- Review Events are optional in Grants Online.
- Review can be conducted using Grants Online functionality or outside of Grants Online

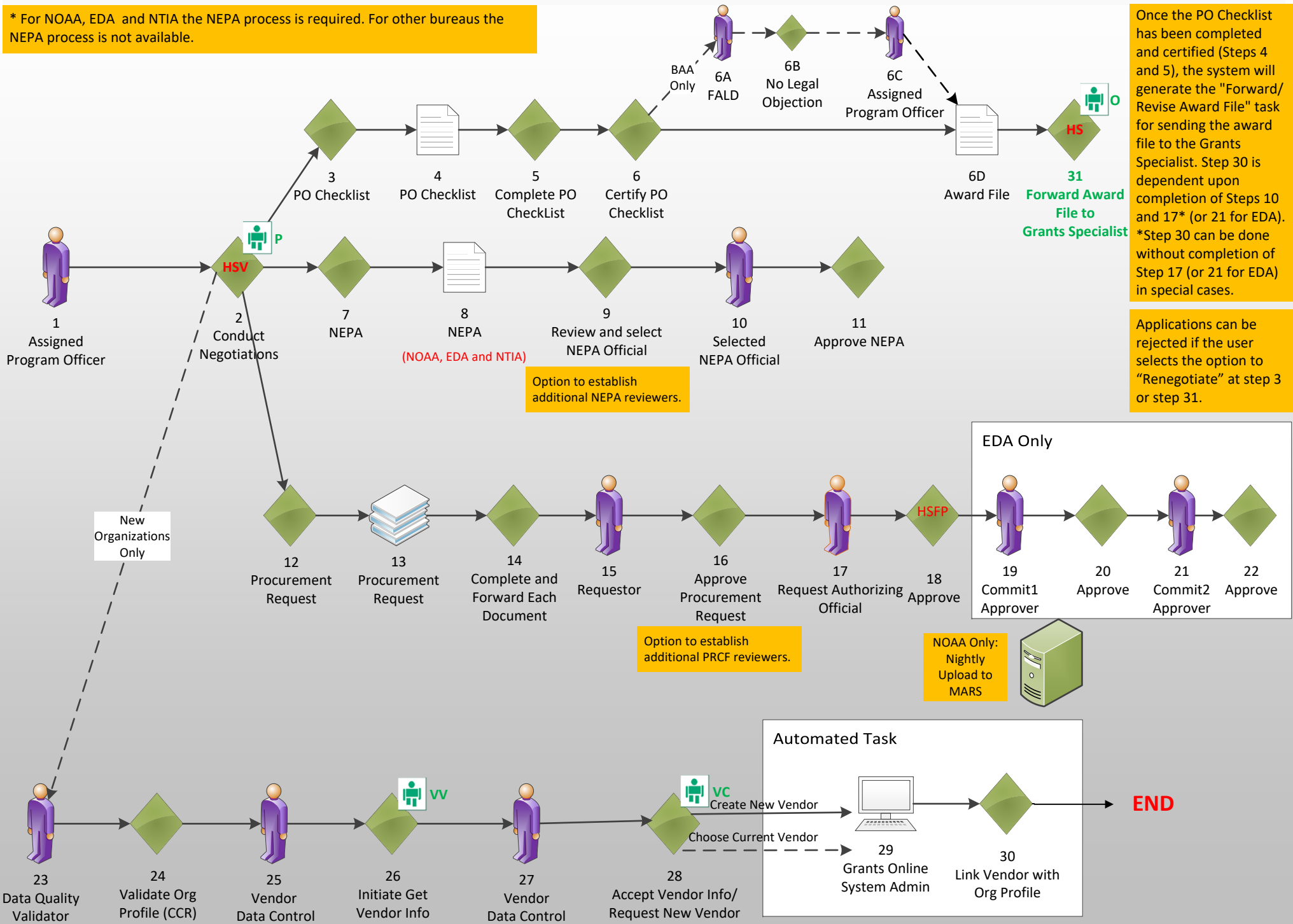


Prepare Applications for Funding Overview (UNI-3)

March 4, 2020

Version 4.27

* For NOAA, EDA and NTIA the NEPA process is required. For other bureaus the NEPA process is not available.



Once the PO Checklist has been completed and certified (Steps 4 and 5), the system will generate the "Forward/Revise Award File" task for sending the award file to the Grants Specialist. Step 30 is dependent upon completion of Steps 10 and 17* (or 21 for EDA). *Step 30 can be done without completion of Step 17 (or 21 for EDA) in special cases.

Applications can be rejected if the user selects the option to "Renegotiate" at step 3 or step 31.