From: Mark Graff - NOAA Federal <mark.graff@noaa.gov>
Sent: Wed, 18 Jul 2018 08:18:43 -0400
Subject: Fwd: FW: Request Your Assistance
To: Steven Goodman - NOAA Federal <Steven.Goodman@noaa.gov>, Lisa Love - NOAA Federal <lisa.love@noaa.gov>, Monique Bortey - NOAA Affiliate <monique.bortey@noaa.gov>, Maria Williams - NOAA Federal <Maria.Williams@noaa.gov>, Annie Thomson - NOAA Federal <annie.thomson@noaa.gov>, Gregory Raymond - NOAA Federal <gregory.raymond@noaa.gov>, Edward J Vandenameele - NOAA Federal <edward.j.vandenameele@noaa.gov>, Velna Bullock - NOAA Federal <velna.l.bullock@noaa.gov>, Elizabeth McLanahan - NOAA Federal <elizabeth.mclanahan@noaa.gov>, Scott Smullen - NOAA Federal <scott.smullen@noaa.gov>, Floyd Spriggs - NOAA Federal <floyd.spriggs@noaa.gov>, Rhonda Graves - NOAA Affiliate <rhonda.graves@noaa.gov>, Jerry McNamara <Jerome.McNamara@noaa.gov>, Stephen Lipps - NOAA Federal <stephen.lipps@noaa.gov>, Karen Robin - NOAA Federal <karen.robin@noaa.gov>, Shem Yusuf - NOAA Federal <shem.s.yusuf@noaa.gov>, Tejuana Michael - NOAA Federal <Tejuana.Hickerson@noaa.gov>, Samuel Dixon - NOAA Affiliate <samuel.dixon@noaa.gov>, James LeDuc - NOAA Federal <james.leduc@noaa.gov>
Cc: Lola Stith - NOAA Affiliate <lola.m.stith@noaa.gov>, Robert Hogan <robert.j.hogan@noaa.gov>, "Toland, Michael" <mtoland@doc.gov>, _HDQ CDO <cdo@noaa.gov>

Good Morning,

Please see below the request from DOC for applicants to the ITA FOIA detail announcement. Please feel free to distribute to the FOIA Coordinators within your organizations, or to any others who may have an interest. Best regards,

Mark H. Graff
FOIA Officer/Bureau Chief Privacy Officer (BCPO)
National Oceanic and Atmospheric Administration
(301) 628-5658 (O)
[redacted] (b)(6) (C)

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---------- Forwarded message ----------
From: Toland, Michael (Federal) <MToland@doc.gov>
Date: Wed, Jul 18, 2018 at 7:17 AM
Subject: FW: Request Your Assistance
To: "Agyekum, Grace" <Grace.Agyekum@bis.doc.gov>, "Arnold, Josephine (Federal)" <jarnold@mbda.gov>, BEA FOIA Office <FOIA@bea.gov>, "Bogomolny, Michael (Federal)" <MBogomolny@doc.gov>, "Boston, Louis" < Louis.Boston@uspto.gov>, "Cheney, Stacy" <SCheney@ntia.doc.gov>, "Corujo, Gwenneth (Detailee/Intern)" <GCorujo@doc.gov>, "Curry, Vernon E" < vernon.e.curry@census.gov>, "Fletcher, Catherine S." < catherine.fletcher@nist.gov>, "Graff, Mark (Federal)" <Mark.Graff@noaa.gov>, "Kelton, Cindy (Federal)" <ckelton@doc.gov>, "Main, Laura" < LMain@oig.doc.gov>, "Moulder, Pamela (Federal)" <pmoulder@doc.gov>, "Oliphant, Tashima (Federal)" <TOliphant@eda.gov>, "Parsons, Bobbie

(Federal)" <bParsons@doc.gov>, "Piel, Jennifer" <JPiel@oig.doc.gov>, "Powers, Victor" <Victor.Powers@trade.gov>, "Purvis, Catrina (Federal)" <CPurvis@doc.gov>, "Roberson, Jeffrey (Federal)" <JRoberson@eda.gov>, "Smith, Kathy" <KSmith@ntia.doc.gov>, "Staunton, Dondi" <Dondi.Staunton@bea.gov>, "Stith, Lola (Contractor)" <Lola.M.Stith@noaa.gov>, "Strickland, Wayne" <WayneS@ntis.gov>

Dear FOIA Officers and Contacts:

The International Trade Administration (ITA) has an opportunity for interested staff to perform a detail within the Freedom of Information Act (FOIA) Program Office. This challenging detail assignment will allow the individual to provide program and management analysis, and to apply creative skills to enhance ITA's FOIA Program. The individual will work in a team environment on various projects to further ITA's FOIA Program and respond to requesters both domestically and overseas.

Major Duties and Responsibilities

- Analyzing and responding to FOIA requests
- Reporting and tracking FOIAs
- Researching, analyzing, and evaluating Government-wide, Departmental or ITA-specific regulations, Federal policies, and precedents
- Performing Program and Project Planning
- Evaluating and recommending improvements in program and FOIA operations
- Working with program officials and responding to requesters
- Researching, developing, and implementing FOIA best practices

Attached is information on the detail. ITA would be appreciative if you would share this information with individuals that might be interested in the detail opportunity. Interested individuals may contact Victor Powers, ITA or submit a cover letter and resume to Victor.Powers@trade.gov.

Regards,

Mike

Michael J. Toland, Ph.D.

Deputy Chief FOIA Officer,

Departmental FOIA Public Liaison Officer,

*Departmenta
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