Amanda Basuel - NOAA Federal

From:	Amanda Basuel - NOAA Federal
Sent:	Monday, June 5, 2017 8:20 AM
To:	Lynne Mersfelder-Lewis - NOAA Federal
Subject:	Re: do you have the memo's that went with these? Request: your sample files for a charter renewal re: Ellen Herbst title

I'm sorry, I don't have the memos, I shared everything I have.

On Fri, May 26, 2017 at 8:40 PM, Lynne Mersfelder-Lewis - NOAA Federal <lynne.mersfelder@noaa.gov> wrote:

> do you have the memo's that went with these?
>
> Lynne Mersfelder-Lewis
> Program Manager, Hydrographic Services Review Panel, Federal Advisory Committee
> Office of Coast Survey, National Ocean Service, NOAA
> Cell: [redacted] (b)(6) Work 301-713-2750 x166; Fax: 301-713-9312
> Lynne.Mersfelder@noaa.gov
> HSRP public meetings http://www.nauticalcharts.noaa.gov/ocs/hsrp/meetings.htm
> The Nation's Chartmaker
>
> On Tue, May 23, 2017 at 9:46 AM, Amanda Basuel - NOAA Federal <amanda.basuel@noaa.gov> wrote:
>
>> Lynne,
>>
>> Here are the latest SAB documents that are with DOC for review currently. Also attached are the GSA guides.
>>
>> Regards,
>> Amanda
>>
>> On Thu, May 18, 2017 at 5:32 PM, Lynne Mersfelder-Lewis - NOAA Federal <lynne.mersfelder@noaa.gov> wrote:
>>
>>> Hello,
>>> Could someone share their recent files for a charter renewal - the decision-action memo, transmittal memo, charter justification, charter balance plan, etc.
>>>
>>> My last set is nearly 2 years old and the people and titles on the memo's are out of date. Also I'd like to see if someone has better wording.
>>>
>>> Thanks. Sincerely, Lynne
>>>
>>> Lynne Mersfelder-Lewis
>>> Program Manager, Hydrographic Services Review Panel, Federal Advisory Committee
>>> Office of Coast Survey, National Ocean Service, NOAA
>>> Cell: [redacted] (b)(6) Work 301-713-2750 x166; Fax: 301-713-9312
>>> Lynne.Mersfelder@noaa.gov

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On Tue, May 16, 2017 at 4:27 PM, Amanda Basuel - NOAA Federal <amanda.basuel@noaa.gov> wrote:

Just a quick FYI for documents that need DOC signatures. Ellen Herbst's current title is:

Chief Financial Officer and

Assistant Secretary for Administration

and Acting Deputy Secretary

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